1. Go to www.peachjar.com

2. Click LOGIN in the upper right



- 3. Enter your RCSD email address and your PeachJar password and click LOGIN, then skip to #8
- 4. If you do not know your PeachJar password click the FORGOT PASSWORD button

Existing Account? Login Now
Username or Email Address:
Password:
FORGOT PASSWORD?

6.

5. Enter your email address in the box provided and click Continue

🍅 peachjar	Welcome, Guest	( Regis	ter   Lo	gin )
Log In Help -	0	У	2	f
Forgot Password Form				
To reset your password, enter your email address below and hit 'Continue'. We will then send you a new password along with instru-	uctions on how to change it.			
Email Address:				
Continue				
You will see this screen:				
🍅 peachjar	Welcome, Guest	( <mark>Reg</mark> i	ster   L	ogin )
Log In Help -	0	У	2	f
Forgot Password Form				
To reset your password, enter your email address below and hit 'Continue'. We will then send you a new password along with ins	tructions on how to change i	t.		
Your information has been sent to the email address in the system				

7. You will receive an email from PeachJar titled "Your Password Has Been Reset", open this email and follow the directions for resetting your PeachJar password.

school@peachjar.com	🖽 Inbox - Google	12:53 PM
Your Password Has Been Reset		
To: Reply-To: no.reply@peachjar.co	om	
Reply 10. no.reply@peachjan.or		
	- 80.5	
	🎽 peachjar	
	peacilia	
Password Re	set	
A password res	et was requested for your email address.	
Please use the	login details below to access your account.	
Username:	@rcsd.ms	
Password:		
Password:		
Once logged in,	you can follow these steps to change your password:	
1 Click on th	ne 'My Account' Link.	
	left, click on 'My Account Information'.	
	Edit My Info' Button.	
er forendeter erhore	r current password ( <i>zpfeoYE7</i> ).	
	r new password twice.	
6. Scroll to tr	he bottom and click on 'Save Settings'.	
	Manage delivery preferences 1 www.peachjar.com	
	13290 Evening Creek Drive South, Suite 200, San Diego, CA 92128	

8. Once you have reset your password and/or are logged into PeachJar, click on Notification Preferences on the left

🍅 peachjar	Welcome,	@rcsd.ms ( My	<pre>@rcsd.ms( My Account   Logout )</pre>				
My School - Help -				0	У	2	f
My Account	Notification Preferences	3					
Notification Preferences	Add Schools						
My Account Information	Country	United States	*)				
My Favorites	State	Mississippi	*)				
	District	Rankin County SD	\$				
	Brandon Elementary Brandon Kigh School Brandon Midel School Florence Elementary School Florence Middle School Florence Middle School Florence Middle School Howood Built Elementary Learning Center McIaunin Elementary School						
			d School(s) y Account				

- 9. Enter Country, State, and District (see screenshot above), then select the school you want to receive flyers for from the list of schools
- 10. Click Add School(s) button