To find a 9 weeks GPA:

1-Change the Current Grade Display to the term desired – I will use Q2 in the example

Select School

Choose Current Grade Display

Change the Current Grade box to Q2

Current Grade	Q2
(always comes from the teacher's Gradebook)	Q2

Click submit

2-Select your students

Browse Students	
ABCDEFGHIJKLMNOPQRSTUVWXYZ	
7 8 9 10 11 12 M F All Current Selection (24)	
041 0-4:	

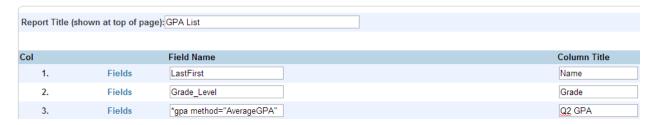
3-From the functions menu choose list students

Select a function for this group of students

4-Enter fields or select the fields link in blue and select from the list

***Enter the following formula for the GPA(this cannot be selected from the field list)

Student List - 413 students will be listed



5-From this screen you may also select to export or how to sort your list

Padding In Each Cell	(in points)
# Rows In Between Breaks	
Other Options	Gridlines Export
Optional: Sort Field Name	Direction
grade_level	> ▼
LastFirst	> •

6-Click submit

Remember to change Current Grade Display to current term

^{*}gpa method="AverageGPA"