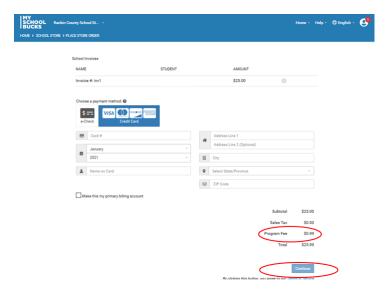# My School Bucks

Parent Payment Guide

Make a payment for an Invoice (fee):

1.   Login to MySchoolBucks

2.   You will see the School Invoices page with any outstanding Invoices or fees your student may have.

3.   Click the **Add To Basket** button to add an Invoice or fee to your cart/basket.

4.   Click the **View Cart / Checkout** button and enter your payment information

      (**Note the program fee or convenience fee circled in red below of *3.95% of the total amount*)

5.   Click the Continue button

6.   Click the **Place Order** button

7.   You will receive this Payment Confirmation screen along with an emailed receipt: