## **Pulling Student Usernames and Passwords**

View a single student's username and password:

- Pull up student in PowerSchool
- Click Custom Screens on the left under the Information heading
- Click Student Info 1 on the left
- Scroll down and you'll see Network ID and Network Password this is their username and password for email, computer, canvas, etc.

Print a group of student's username and password:

- Select your group of students from the PS home page
- Click the Functions button at the bottom right and select Print Report
- Select "Student Network Letter" from the drop down next to Which report would you like to print?

Username and passwords also print on student schedules.

Teachers can look up student usernames and password from their gradebook. Click here for a guide: <u>Student usernames/pw in PowerTeacher</u>