



RCSD RTI Process For Teachers

___ Begin T1 instruction upgrades for students who are at-risk

If student continues to struggle after a minimum of 4 weeks of T1 upgrades...

- ___ Hearing/Vision Screening
- ___ T2 Academic Referral Form
- ___ Contact Parent
- ___ T2 Documentation Plan
- ___ Give referral form and documentation plan to Interventionist.
- ___ Send home Parent Notification of T2 Intervention Services.
- ___ Progress monitor (Per RCSD policy)
- ___ Meet with a team every 4 weeks to discuss progress and give the interventionist a copy of meeting summaries and current progress monitoring after each meeting. Continue meeting every 4 weeks as long as the student is progressing in T2.
- ___ **Send home T2 RCSD Intervention Progress Report quarterly.**

If the student is not making sufficient progress after a 8-10 weeks of T2 interventions...

___ Complete the top portion of the TST Initial Meeting Summary and give to the Interventionist. Interventionist/counselor will schedule a meeting with the TST team and parent within 2 weeks of receiving the referral.

- ___ Bring the items below to the initial T3 meeting:
- ___ Student Data Profile
 - ___ Progress monitoring data
 - ___ For Kg-2, bring a copy of the report card
 - ___ Work samples to view during the meeting (2 or 3)
 - ___ If parent attends, conduct the developmental history interview
 - ___ Social/Emotional Worksheet, Language Service Plan for ELL if needed

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- ___ Bring the items below to the 8th week review meeting:
- ___ Teacher Narrative
 - ___ **Developmental History (If parent did not attend initial meeting, DO NOT SEND HOME)**
 - ___ Progress monitoring data
 - ___ Work samples

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- ___ Bring the items below to the 16th week review meeting:
- ___ Progress monitoring data

___Work samples