Login Instructions:

Marking Tier Indicators in PowerSchool

1. Go to RCSD website. In the teal blue bar above the *Welcome to RCSD,* select the second icon, PowerSchool.

2. Select the ADMIN PowerSchoollink.

3. Login with with your username (email without the @rcsds.ms) and email password.

4. Type in the student's name.

5. Select "Custom Screens" on the left side of the screen.

6. Select "Tier Process" on the left side of the screen.

7. Begin updating tier information. (See specific directions below).

\* Both interventionists and counselors can mark indicators in PowerSchool.

Wherever the child ended in the tier process in May is where they begin for this school year. You don't change the start date to reflect this school year. For example, if a child was T2 in May, they continue T2 interventions for the 17-18 school year until the a meeting is held to analyze data and make a decision about moving back to T1. Universal screening data alone shouldn't be used to make this decision. Continue until at least Q1 progress reports before deciding if a move to T1 is appropriate.

How to Mark Tier Indicators:

Check the box if a student has repeated a grade in grades K-3 and in grades 4-12. If the student is T2 or T3 academic tier, check the box beside "Academic".

If the student is currently in T2, the start date doesn't change. Leave the end date blank. Select the intervention from the drop down menu. If more than one intervention is being implemented, select the additional intervention from the 2"d drop down menu. If only one intervention is being utilized, leave this blank.

· If the student is T3, follow the directions above to select the intervention(s) from the drop down menu.

· When a child is in T3 and the TST team decides to move back to Tier 2, put an end date in the T3 intervention box, uncheck the T3 box (but leave start and end dates.) You will then check the T2 box

and enter a start date. \*If they were T2, moved to T3, then back to T2, you can then change the T2 dates to reflect that T2 has started again.

· When a child is in T2 and the TST team decides to move back to T1, put an end date in the T2 intervention box, uncheck the T2 box (but leave start and end dates) and check the Tier 1 with monitoring box. That way, we will know that they were receiving T3 or T2 services but are now being monitored.

· The behavior section follows the same directions listed above.